

**EMPLOYMENT APPLICATION - DANVERS COMMUNITY YMCA** Today's Date: \_\_\_\_\_

<b>PERSONAL INFORMATION</b>			
Name (Last, First, Middle)	Social Security Number	Home Telephone Number	
Present Address	City	State	Zip
Position Applying For:		Are you 18 years of age or over? Date of Birth if not.	
When would you be available to start and when are you available to work?		Are you employed now?	

Email Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_

<b>EMPLOYMENT HISTORY</b>			
<i>Please list all jobs in the last five years beginning with your present or last employer. This can include volunteer work positions.</i>			
Name & Address of Employer:	Type of Business	Date Start	Date End
Job Title	Duties and Responsibilities	Phone	
Reason for leaving or wishing to leave		May we contact? Yes__ No__	
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Job Title	Duties and Responsibilities	Phone	
Reason for leaving or wishing to leave		May we contact? Yes__ No__	

How did you hear about this YMCA position?
Why do you want to work at the YMCA?

**PERSONAL/WORK REFERENCES**

Name and Address of 1st Personal Reference

Phone  
Relationship to Applicant -

Name and Address of 2nd Personal Reference

Phone  
Relationship to Applicant -

Name and Address of 3rd Personal Reference

Phone  
Relationship to Applicant -

Name and Address of 4th Family Reference

Phone  
Relationship to Applicant -**EDUCATION**

SCHOOL	Name and Location	Years Attended (Example 1996-1998)	Course / Major
High School			
College			
Other			

**SPECIALTY SKILLS**

List any specialty skills that you have that will help with your working at the YMCA:  
(Examples are typing skills, Lifeguard Certification, First Aid, CPR, experience and more.)

**SPECIAL INFORMATION**

Are you prevented from lawfully working in the United States? \_\_\_\_\_

*\*Form revised 08/20/2010*

**Additional Information:**

The Danvers Community YMCA does not discriminate in employment on the basis of race, color, creed, sex, national origin, age, religion, disability or veteran status.

I certify that the facts set forth in my application are true and complete. I understand that, if employed, false statements or omissions on this application will be grounds for immediate termination of my employment. I authorize the Danvers Community YMCA to at any time procure a report on me. I authorize the Danvers Community YMCA to check all personal and employment references and to verify all information I have included in this application.

If employment is accepted I understand that the YMCA will perform background checks and that my employment will be considered temporary until these checks are complete.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Return to Human Resource Department, Danvers Community YMCA, 34 Pickering Street, Danvers, MA 01923

Phone— (978)774-2055