

EMPLOYMENT APPLICATION - DANVERS COMMUNITY YMCA Today's Date: _____

PERSONAL INFORMATION			
Name (Last, First, Middle)	Social Security Number	Home Telephone Number	
Present Address	City	State	Zip
Position Applying For:		Are you 18 years of age or over? Date of Birth if not.	
When would you be available to start and when are you available to work?		Are you employed now?	

Email Address _____ Cell Phone # _____

EMPLOYMENT HISTORY			
<i>Please list all jobs in the last five years beginning with your present or last employer. This can include volunteer work positions.</i>			
Name & Address of Employer:	Type of Business	Date Start	Date End
Job Title	Duties and Responsibilities	Phone	
Reason for leaving or wishing to leave		May we contact? Yes__ No__	
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Name & Address of Employer:	Type of Business	Date Start	Date End
Job Title	Duties and Responsibilities	Phone	
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How did you hear about this YMCA position?
Why do you want to work at the YMCA?

PERSONAL REFERENCES <i>(Not former employers)</i>	
Name and Address of 1st Personal Reference	Phone
	Relationship to Applicant -
Name and Address of 2nd Personal Reference	Phone
	Relationship to Applicant -
Name and Address of Family Reference	Phone
	Relationship to Applicant -

EDUCATION			
SCHOOL	Name and Location	Years Attended (Example 1996-1998)	Course / Major
High School			
College			
Other			

SPECIALTY SKILLS
 List any specialty skills that you have that will help with your working at the YMCA:
(Examples are typing skills, Lifeguard Certification, First Aid, CPR, experience and more.)

SPECIAL INFORMATION

Are you prevented from lawfully working in the United States? _____

Have you been convicted of a felony or misdemeanor within the last 5 years? _____
*You have the right to answer 'No Record' concerning an arrest, conviction or disposition which has been sealed by the Commissioner of Probation. *You will not be denied employment solely because of a conviction record, unless the offense is related to the job. All employment applicants are subject to a Criminal Background Check.*

Additional Information:

The Danvers Community YMCA does not discriminate in employment on the basis of race, color, creed, sex, national origin, age, religion, disability or veteran status.

I certify that the facts set forth in my application are true and complete. I understand that, if employed, false statements or omissions on this application will be grounds for immediate termination of my employment. I authorize the Danvers Community YMCA to at any time procure a report on me. I authorize the Danvers Community YMCA to check all personal and employment references and to verify all information I have included in this application.

If employment is accepted I understand that the YMCA will perform background checks and that my employment will be considered temporary until these checks are complete.

Applicant's Signature _____ *Date* _____